## Olympus Recorders

## To use:

- 1. Hold down the power button until it turns on
- 2. Push the folder button until the screen says "talk" to record.
- 3. Push the record toggle switch (under the power button) **up** to start recording
- 4. Push the record toggle switch **down** to stop recording
- 5. Use the fast forward button to scroll through the recordings to choose what to listen to
- 6. Press play when you find the recording you would like
- 7. Use the trash can icon to delete any recordings you do not need

## To save to a computer

- 1. Plug the USB cable into the recorder and USB drive of a computer
- 2. Click Start  $\rightarrow$  Documents  $\rightarrow$  Recorder
- 3. Choose the Talk folder
- 4. Choose the recording you want to listen to
- 5. Rename the recording if you choose to do so

